

CALIFORNIA HISTORICAL RESOURCES INFORMATION SYSTEM
INFORMATION CENTER RATE SCHEDULE
Effective October 1, 2006

Information Centers shall charge fees for access to CHRIS information and other rendered services in accordance with the following schedule unless otherwise specified in a Memorandum of Agreement. This Rate Schedule shall be posted at each Information Center. Fee payments shall be received and the funds managed by individual Information Centers or their host institutions. Payments are due within sixty (60) calendar days of receipt of billing.

- A. Records Search conducted by Information Center staff.
 - 1. Staff Time: \$150.00 minimum plus \$75.00 per one-half hour after first hour.
 - 2. Photocopy: \$0.15 per page.
 - 3. FAX: \$1.00 per page.
- B. Fees for services not related to record searches performed by Information Center staff.
 - 1. Staff Time: \$40.00 minimum plus \$20.00 per one-half hour after first hour.
 - 2. Photocopy: \$0.15 per page plus staff time.
 - 3. FAX: \$1.00 per page plus staff time.
 - 4. Information Center report bibliography printout: \$0.15 per page plus staff time.
- C. In-House Records Search conducted by qualified individuals as specified in this Manual.
 - 1. Access Fee: \$100.00 minimum per person plus \$50.00 per person per one-half hour after first hour.
 - 2. Photocopy: \$0.15 per page plus staff time if staff performs photocopying.
 - 3. Information Center report bibliography printout: \$0.15 per page plus staff time.
 - 4. Cancellation Fee for failure to give twenty-four (24) hours advance notice of cancellation of scheduled In-House Records Search appointment: \$50.00 per appointment.
- D. Priority Response: total cost of Information Center services rendered plus 50% of total cost; Information Center should be contacted to determine response time.
- E. Emergency Response: total cost of Information Center services rendered plus 100% of total cost; fee applies to a request made by a government agency or representative in response to a specific, identified emergency incident; Information Center should be contacted to determine response time.